**Children’s Columbarium**



Design options are available at the Bereavement Services Office.

* A simple design can be added for a cost of £P.O.A (if ordered with the original order)
* A bespoke design can be added for an individual cost.

**Plaques**

The Lease options include a black granite plaque with the first 80 guilded letters. Additional letters are available at a cost of £2.50 a letter if ordered with the original order.

The Nellie Elephant Columbarium has space for 40 small caskets of cremated remains, with space on the tablet for bespoke design work and inscription.

The Columbarium is located within our Children’s Memorial Garden at Bramcote Crematorium.

Initial lease options available: 5, 10 and 25 Years

**Children’s Columbarium Price List 01/04/2023 – 31/03/2024**

**Initial Lease**

|  |  |
| --- | --- |
| 5 year initial Lease | **£250.00** |
| 10 year initial Lease | **£500.00** |
| 25 year initial Lease | **£750.00** |

**Renewal Lease**

|  |  |
| --- | --- |
| 5 year Renewal Lease | **£115.00** |
| 10 year Renewal Lease | **£230.00** |
| 25 year Renewal Lease | **£380.00** |

INSCRIPTION GUIDE BOX FOR CHILDRENS PANORAMA WITH SCOTIA CORNERS

With Photo Plaque or Design

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| LINE 1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LINE 2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LINE 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LINE 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LINE 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LINE 6 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

# In order to ensure that inscription will fit onto the Children’s Panorama Tablet, please note the following information:-

1. NO MORE than ONE LETTER or NUMBER must be written in a box.
2. **DO NOT FORGET TO INCLUDE SPACES IN YOUR INSCRIPTION.** A space counts as a letter or number.
3. We will centre the text on the tablet; this guide box is only to aid your choice of inscription.
4. Blacked out boxes are to represent the holes for the tablet to be fixed to the memorial – DO NOT USE.
5. The boxes that are coloured grey are not to be used as this will be used for photo plaque or artwork/design.
6. The inscription **MUST** be clearly written in block capitals. ***We are unable to accept responsibility for any incorrect inscription***

***due to illegible or ambiguous writing.***

Design: ……………………………………………………………………………………………………………………………………………………………………

**Deceased details:**

Name: ………………………………………………………………………… Date of Death: …………………………. Cremation Ref: ……………………...

Name: ………………………………………………………………………… Date of Death: ………………………… Cremation Ref: ……………………...

|  |  |  |  |
| --- | --- | --- | --- |
| **Office Use Only:** |  |  |  |
| **Date** | **Agreement Number** | **Receipt Number** | **Plaque Location** |
|  |  |  |  |

**INSCRIPTION GUIDE BOX FOR CHILDRENS PANORAMA WITH SCOTIA CORNERS**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| LINE 1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LINE 2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LINE 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LINE 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LINE 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Date** | **Agreement Number** | **Receipt Number** | **Plaque Location** |
|  |  |  |  |

 **Bramcote Crematorium-**



Coventry Lane, Bramcote, Nottingham NG9 3GJ

Telephone: 0115 917 3849 Fax: 0115 943 0067

Email: bramcotecrem@broxtowe.gov.uk

www.bramcotebereavement.org

**Grounds Rules and Regulations**

These Rules and Regulations are applicable to all visitors to the Crematorium and grounds.

The Crematorium is managed by the Bramcote Bereavement Services Joint Committee **(BBSJC**)

Smoking is not permitted in the Crematorium building and we would politely ask that visitors refrain from smoking in the remembrance grounds if possible. If you must smoke, please dispose of all waste matter and stubs responsibly in the bins provided.

All persons shall conduct themselves with due reverence and respect whilst in the Crematorium and grounds, respecting the need for sensitivity, quiet and privacy in all remembrance areas. The disposal of Cremated Remains within the grounds can only be conducted by a prior appointment with the office. Unauthorised scatterings/disposals will be removed.

Children under 16 years of age are not allowed within the Crematorium Grounds except under the supervision of a responsible adult. Dogs and animals are not permitted in the Crematorium grounds, except for registered assistance dogs. Dogs/pets may only attend a funeral with prior notice to the Crematorium office.

Cut flowers, without wrapper or binding may be left in the Woodland Walk, the Reflection Garden and Interment areas. Flowers in containers, frames, pots or tubs should only be left in the area provided in the Reflection garden. Any items inappropriately placed elsewhere will be relocated to the Reflection Garden by our grounds team.

The **BBSJC** accepts no responsibility for plants or flowers left in the grounds other than for their clearance if they have deteriorated or been damaged by wildlife.

Artificial flowers are only permitted on Woodland Walk private graves or with a wall plaque memorial and must be contained in the flower container provided as part of the memorial. Artificial flowers are not permitted anywhere else within the Crematorium grounds; except for during the Christmas period (concluding on January 6th). Those that are found after this date will be removed and disposed of.

Receptacle’s for flowers placed or formed in the ground for flowers are not permitted. Such items pose a hazard to safety and will be removed or filled immediately.

The hanging of personal items, decorations, balloons or flowers from memorials, trees or bushes is not permitted and such items will be removed and disposed of immediately.

Wind chimes, wooden crosses or other temporary memorials are not permitted and will be removed and disposed of immediately.

The Crematorium has a structured grounds maintenance programme. The private planting of trees, plants, shrubs and bulbs is prohibited. Any such planted items will be removed and replanted within the Borough of Broxtowe.

The **BBSJC** reserves the right to remove or relocate any items which were previously donated or are without a lease agreement. The alteration or adjustment of a memorial can only be done after prior notice and consent of the Crematorium office. All work approved will be undertaken by the Crematorium staff only

April 2023



**BRAMCOTE BEREAVEMENT SERVICES JOINT COMMITTEE**

Coventry Lane, Bramcote, Nottingham, NG9 3GJ

Telephone 0115 9173849 Fax 0115 943 0067

**RENEWABLE LEASE AGREEMENT FOR COLUMBARIUM NICHE**

WE, the Bramcote Bereavement Services Joint Committee, (the grantor) in consideration of the sum of: -

…………………………………………………………………………………………….(£…………………….)

Paid to us by: ………………………………………………………………………………………(the grantee)

 (Full name of applicant in BLOCK CAPITALS)

Of: …………………………………………………………………………………………………………………

……………………………………………………………………………………………………………………..

 (Address in BLOCK CAPITALS)

Postcode: …………………………………………………………………………………………………………..

Telephone Contacts: Home: ……………………………... Mobile: ………………………………….............

Email Address: …………………………………………………………………………………………………….

1. DO HEREBY GRANT UNTO the said grantee, the right to place cremated remains within Columbarium Niche numbered ..................of the Columbarium 1 Memorial at the Bramcote Crematorium for a period of time not exceeding 5/10/25**\*** years from the date hereof.
2. This Lease is subject also to the Grounds Rules and Regulations applicable at the time of granting, but which may subsequently be altered and amended (a copy is present Rules and Regulations is enclosed)
3. This right may be renewed on expiry of the 5/10/25**\*** years by payment of the appropriate fee applicable at that time.
4. The Niche shall have provision for up to 4 (Four) sets of cremated remains, subject to suitable containment and the granite plaque provided shall be inscribed only by the grantor and shall remain the property of the grantor, who shall care for the plaque during the Lease period.
5. There is no restriction on the number or size of inscriptions on the plaque, but the grantor reserves the right to refuse any inscription, should the wording and content be deemed inappropriate or offensive. The decision of the Bereavement Services Manager on this matter will be final.
6. No personal items, memorabilia, trinkets, photographs (other than those provided with the plaque) letters, notes or cards may affixed to the plaque or be placed on or near the Columbarium – any such item will be immediately removed and discarded without further notice. The grantee will be advised immediately of any such issues as repeated or sustained occurrences may result in the Lease being terminated without refund.
7. If, at the end of the lease period, the right to the vault is not renewed, then, in the absence of any other instructions, after a period of 4 weeks from the renewal date, the cremated remains will be removed from the vault and will be scattered within the Crematorium grounds. This will only be done after reasonable efforts have been made to contact the grantee**\*\***
8. The memorial plaque will be retained for 4 weeks after the lease period expires and may be collected by the grantee, if they so choose. If not collected within that period the plaque will be sensitively recycled.
9. The above right may be rescinded at any time during the lease period on the written instructions of the grantee, who shall then arrange collection of the cremated remains from the Crematorium within a 4 week-period. If the remains are not collected within that period, they will be removed and scattered within the Crematorium Grounds without further notice. The plaque, which remains the property of the Bereavement Services Joint Committee, will then be sensitively recycled.
10. It is the responsibility of the grantee to advise any change of address and ensure that the rights are renewed. Although the grantor will endeavour to contact the grantee before expiry of the right, no responsibility can be accepted for action taken in the absence of renewal of the right, or alternative instructions from the grantee.
11. All inscription work on the plaque shall be ordered through the grantor who will arrange for the works to be completed.
12. The Lease relates only to the right to place cremated remains within the Niche. The Niche, plaque and associated areas remain the property of the Bramcote Crematorium Joint Committee and are subject also to the Rules and Regulations applicable at the time of purchase and which may be altered or amended thereafter. The grantee is required to uphold and maintain the Rules and Regulations and ensure that other relatives or visitors to their Niche similarly uphold these.
13. In the event of the death of the grantee, his/her remains may be placed within the Niche on instruction of the Applicant for their cremation, but no additional inscription may be added without the Niche rights being legally transferred beforehand.
14. Any breach of the Rules and Regulations will be noted and immediately addressed with the grantee. Should there be a repeated or sustained breach of the Rules and Regulations, the grantor reserves the right to immediately terminate the Lease agreement, without further noticed or refund. In such case, the grantee will be advised of the termination in writing, after which the grantee must arrange to collect the remains from the Crematorium within a 4-week period. If the remains are not collected within the 4-week period, the remains will be removed and scattered within the Crematorium grounds without further notice.

**\***Delete as applicable.

**\*\*** ‘Reasonable attempts’ are defined as being: -

• Telephoning any numbers held on file

• Emailing via address held on file

• Writing to the applicant at the contact address held on file and hand-delivering a copy of the

 notice to the applicant’s home address, if the address is not notice to the applicant’s home

 address, if the address is not exceeding a total journey distance of 15 miles.

I, ……………………………………………………………………………………………………..(the grantee), confirm that I have read and understood this Lease agreement, its Terms and Conditions and have received also a copy also of the current Grounds Rules and Regulations.

I accept all the information, policies and procedures outlined within this lease agreement and the Grounds Rules and Regulations and agree to be bound by them.

I confirm this by signing below.

Signed: ............................................................................................................. for grantee

Date: ................................................................................................................

Signed: ............................................................................................................. for grantor

Date: .............................................................................................................

N.B. You will be given a copy of this agreement for your records. Please keep it in a safe place and advise your next of kin/executors of its existence.

To enable us to advise you of any renewal or essential works required it is important that you keep the Bereavement Services Office informed of any change of address.

The Lease can be transferred to another person at any time during the Lease period by written notice being given by the grantee to the Office – the administrative fee applicable at that time will apply.

In the event of the death of the grantee please contact the Bereavement Services Office as the rights to a Niche do not automatically transfer to relatives or executors and may have to be formally and legally transferred. This could incur administrative costs and delay any remains being placed within the Niche or additional inscriptions being added to the plaque.