



## Pre-paid Cremation Plans

Peace of mind for a difficult time

**BRAMCOTE**  
BEREAVEMENT SERVICES

### Application Form

Deed Number:

#### Person to be covered by the plan (Deed Holder)

Title	Surname	Date of Birth
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First Name(s)

Address

Postcode	Telephone No.
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Email Address

#### Next of Kin / Executor Details

Title	Surname	Date of Birth
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First Name(s)

Address

Postcode	Telephone No.
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Email Address

Next of kin or executor? (please state)

### Bramcote Bereavement Services

Bramcote Crematorium, Coventry Lane, Nottingham NG9 3GJ

📞 0115 917 3849

✉️ [bramcotecrem@broxtowe.gov.uk](mailto:bramcotecrem@broxtowe.gov.uk)

🌐 [www.bramcotebereavement.org](http://www.bramcotebereavement.org)

What is included in the Plan	Direct Service Unattended	Direct Service Attended	Full Service
An unattended cremation at Bramcote Crematorium with no service and no mourners present.			
A 15-minute service Monday to Friday at 08.45 at Bramcote Crematorium in the Reflection chapel. Attended by 20 mourners. Two pieces of music chosen by family. Service and Eulogy delivered by Bramcote Bereavement Services.			
A one hour chapel booking containing a 40-minute service in either of our two chapels. Monday to Friday 10.00am – 4.00pm. Free use of our media system (music only).			
Medical referee fees included.			
Cremation, ash box and cremation certificate. Collected by nominated Funeral Director or Applicant.			
Scattering of ashes in Bramcote crematorium grounds with or without family present (Monday – Friday).			
The appointment of a Funeral Director and associated costs.			
<b>Please clearly indicate your choice of Service Plan.</b>	*£530 <input type="checkbox"/>	*£690 <input type="checkbox"/>	*£1050 <input type="checkbox"/>

\*You must be aged 60 or over at the time of purchasing a plan. Fees are fixed at this rate until 31 March 2027. All plans incur a £99 set up fee upon application.

**PAYMENT:** Please return this form with full payment to **Bramcote Bereavement Services, Coventry Lane, Bramcote, Nottingham NG9 3GJ**. All cheques made payable to **Bramcote Crematorium**, or alternatively we take Credit or Debit card.

Pre-paid cremation Plan fees will be held in line with the Councils Financial Regulations in a ring fenced reserve account until such time that the deed is activated and service provided or upon request of refund through cancellation from the deed holder.

**DECLARATION:** Please read the Terms and Conditions and let us know if you have any queries. Please sign below to confirm you have read, understood and accept the Terms and Conditions and that the details on this Application Form are correct.

I accept all the information, policies and procedures outlined within these Terms and Conditions and agree to be bound by them.

Signature	Date
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Print Name
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## Data Protection Act 1998

Broxtowe Borough Council, Bramcote Bereavement Services as the data controller will always act responsibly with your personal data and we will use the information to process the Deed. Bramcote Bereavement Services will also keep details of your application to carry out the Deed when the time comes.

## The benefits of pre-paying for a cremation

1. Purchasing a prepaid cremation Plan secures your wishes for your family, alleviating one decision in an already stressful time.
2. Prepaid costs are fixed, meaning that your cremation (not including Funeral Director services) is secured for a set price, regardless of rising rates.
3. Our prepaid cremation Plan could save your family money by beating rising prices.
4. Professional advice for arranging direct cremations.
5. Planning ahead gives you the peace of mind that your cremation is in hand for when the worst happens.
6. Cremated remains will be supplied in biodegradable ashes box to be collected from our facilities by your loved ones or Funeral Director, or scattered within our Crematorium Gardens (Monday – Friday).
7. Choosing a prepaid cremation Plan with Broxtowe Borough Council, Bramcote Bereavement Services, can work with Funeral Director plans or as stand-alone items. If you already have a funeral plan, please speak with your nominated Funeral Director first.

## What happens next

This form needs to be returned with full payment to **Bramcote Bereavement Services**. Following receipt of the completed application form and full payment the Deed will be produced. This and a set of the Terms & Conditions agreed will be sent directly to the “person to be covered by the Deed” using the address on the application form. Please be aware this can take up to 30 days.

Please keep the certificate safe and inform any next of kin/executors about its existence so that they can produce it at the time of need.

Planning ahead for your future gives peace of mind that your cremation is in hand for when the worst happens.



# Bramcote Bereavement Services

Bramcote Crematorium, Coventry Lane, Bramcote, Nottingham, NG9 3GJ  
Tel: 0115 9173849



**BRAMCOTE**  
BEREAVEMENT SERVICES

Broxtowe Borough Council

## Cremation Deed, Terms and Conditions (Pre-paid Cremation)

WE, Broxtowe Borough Council (The Council) in consideration of the sum of: - .....

..... (£.....)

Paid to us by: ..... (Deed Holder)

(Full name of applicant in BLOCK CAPITALS)

Of: .....

(Address in BLOCK CAPITALS)

..... Postcode: .....

Telephone Contacts: Home: ..... Mobile: .....

Email Address: .....

### 1. General

Broxtowe Borough Council, Bramcote Bereavement Services, (we, us or our) operate 'The Plan' as detailed in the Application Form. The Plan allows you to arrange and make financial arrangements for the provision of your or another's cremation before death occurs. These terms and conditions apply to the Plan and form a binding contract between you and us, along with the Application Form, in these terms and conditions. 'Application Form' is the form you complete when applying for the plan. 'The Deed' is the certificate provided to you by us confirming that you hold the Plan; 'Charges' means the charges for the Plan agreed by you on signature of your Application Form; 'Plan Value' is the value of funds held in the Plan. Funds will be held in line with the Councils Financial Regulations in a ring fenced reserve account and 'you' or 'your' is the holder and/or beneficiary of the Plan or your personal representative (as applicable).

### 2. Taking out a Pre-Arranged Cremation Plan

- 2.1 You choose and apply for the Plan by completing and sending the Application Form to us with payment of the Charges in full.
- 2.2 By sending an Application Form and payment of the Charges, you confirm the information in the Application Form is correct, you accept these Terms and Conditions and that you wish to enter into a binding contract with us to provide you with the Plan.
- 2.3 If we accept your application (and we reserve the right not to) we will send you the Deed confirming your Plan. Our acceptance of your

Application Form and receipt of funds is the binding contract between us.

- 2.4 Keep your Deed in a safe place as it will be needed when making the arrangements. We recommend that you let your next of kin know where you keep the Deed.
- 2.5 If you lose your Deed, or other relevant papers, you can obtain copies from us by writing to **Bramcote Bereavement Services, Bramcote Crematorium, Coventry Lane, Bramcote, Nottingham, NG9 3GJ**. Or by email to: **bramcotecrem@broxtowe.gov.uk**

### 3. Your Plan

- 3.1 We will provide the items and services set out in your Application Form and any accompanying Plan details subject to the provisions in these Terms and Conditions.
- 3.2 The Plan includes within it the cost of any environmental charges, medical referee fee and cremation of the deceased. The use of either the Serenity Chapel or the Reflection Chapel at Bramcote Crematorium only. This does not include weekend or non-standard services times. Weekend and non-standard service times can be booked so long as the differences in service costs are paid.
- 3.3 Your Plan does not include:
  - (I) An allowance towards third party charges. Third party charges are all external payments which are outside the control of us for which your representatives must pay. The use of a crematorium not owned or operated by Broxtowe Borough Council,

Bramcote Bereavement Services, or removal/services not provided by us.

- (ii) Multimedia facilities within our Chapels such as visual tributes, webcasts and videos. These are subject to additional costs and must be paid for by the representatives.

- 3.4 If you die overseas and are repatriated to the UK (not covered by this Plan) we will carry out our obligations under the Plan. If you are not repatriated the Plan will be cancelled and your estate will be refunded as if you had cancelled.
- 3.5 We will not be liable to arrange or to pay for a cremation unless the Deed is produced.

#### 4. The Service

- 4.1 Any details in the Plan Brochure or Application Form are designed to give a general description of the services to be supplied. We will not be liable for any change in specification but goods and services will be of an equivalent quality and suitability.
- 4.2 Third parties such as your nominated Funeral Director will provide some of the services that are not detailed in the Plan (e.g. the removal of the deceased). While we will use all due care in the use of such services, we cannot accept responsibility for any failure by any such third parties to meet any particular standard.

#### 5. How we will ensure the funds in your plan will pay for your selected Plan

- 5.1 The Charges will be used to provide the cremation.
- 5.2 The Pre-Paid Cremation Plan ensures that the funds will be available to pay without further recourse to you or your personal representatives (subject to the provision of these Terms and Conditions).
- 5.3 In the event that Broxtowe Borough Council, Bramcote Bereavement Services, cannot carry out the cremation. Broxtowe Borough Council, Bramcote Bereavement Services, will arrange the cremation at an alternative local crematorium at no additional cost to the plan holder subject always to its right to refund.
- 5.4 Pre-paid cremation Plan fees will be held in line with the Councils Financial Regulations in a ring fenced reserve account, until such time that the deed is activated and service provided or upon request of refund through cancellation from the deed holder.

#### 6. Right to cancel and refunds

- 6.1 You may cancel the Plan within 30 calendar days of signing the Application Form. We will refund all payments made to us in full.

This does not affect any applicable statutory consumer rights.

- 6.2 Upon cancellation outside of the initial 30 days, the refund will exclude (a) the set-up fee and will incur (b) additional cancellation administrative fee of £99.
- 6.3 Once a Plan is cancelled, we will have no liability under these Terms and Conditions.
- 6.4 You may only cancel your plan in writing to us at the registered address. **Bramcote Bereavement Services, Bramcote Crematorium, Coventry Lane, Bramcote, Nottingham, NG9 3GJ.** Or by email to: **bramcotecrem@broxtowe.gov.uk**

#### 7. Other

- 7.1 At present, in the United Kingdom, the costs of providing a cremation are not subject to Value Added Tax (VAT). If VAT becomes payable on cremation expenses, we reserve the right to recover this cost from you or your personal representatives.
- 7.2 We will send any correspondence to the Deed Holder at the address shown on the Application Form, unless a change of address has been notified to us.
- 7.3 You must notify us if you change your usual place of residence.
- 7.4 These Terms and Conditions are subject to the laws of England and Wales and we submit to the exclusive jurisdiction of the Courts of England and Wales for the resolution of any dispute arising from them.
- 7.5 Broxtowe Borough Council reserve the right to make changes to the plan if there is any change in regulation, law, tax rules or general practice that may affect the way they provide the cremation. In addition, where Broxtowe Borough Council are able to, they will notify the plan holder and their nominated representative (if they have chosen one) in writing and in good time about any material change before it takes effect and will provide an explanation of any implications, where necessary. We reserve the right to change the Terms and Conditions from time to time, for example if VAT rules change. We will notify you of any changes that affect you.

#### 8. Complaints

If you have any complaint regarding the quality of the service or the items supplied in connection with a Plan, you must contact Broxtowe Borough Council, Bramcote Bereavement Services, at: **Bramcote Bereavement Services, Bramcote Crematorium, Coventry Lane, Bramcote, Nottingham, NG9 3GJ.** Telephone: **0115 917 3849** E-mail: **bramcotecrem@broxtowe.gov.uk**